Steps to join Swayam Course

- 1. From the list of courses, click on <u>Swayam URL</u> of the course of your choice.
- (If you do not have the course list, you can visit swayam.gov.in and click on All Courses or put a search in Course catalogue).
- 2. Swayam URL from course list will take you to course information page. Click on the red <u>JOIN</u> button.
- 3. Register through <u>Google</u> if you have Gmail account (preferrable) or go for <u>SIGN UP NOW</u>. (Please do not register with your college domain id of sophiacollege.edu.in)
- 4. You will reach your <u>profile page</u>. Start filling your personal details Name, Mobile No., age group, country
- 5. Profession Student (Do not select Other) (Staff members who are enrolling must select Faculty)
- 6. Highest qualification- <u>3 year Bachelor's degree</u> (*Please note this is expected highest qualification*)
- 7. Year of graduation- Please select appropriate expected year of graduation i.e. completion of your TY according to the year of your admission to FY (e.g. Students who have joined FY in the year 2019-20 will have their year of graduation: 2022)

Education Details:

- 1. Part of Swayam Local Chapter YES
- 2. State- Maharashtra
- 3. City-Mumbai
- 4. College/School Name -Select Sophia College from dropdown list
- 5. College /School Roll No. *Please put your complete roll no. along with the prefixed alphabet e.g. S12002 and not 12002*

- 6. Degree Pls select *Science* or *Arts & Humanities* (accordingly) *Please do not select medical etc.*
- 7. Department- select from dropdown list (You can select any one subject from the subject combination that you have offered in college)
- 8. Study Year 1st year (for FY) (Select appropriate current year you are studying in, from the dropdown list).
- 9. Click on two boxes for: I agree
- 10. Click on red button **SAVE**

After this you will get a Welcome confirmation mail with the link for your course page.

Go to your course page.

Follow regularly all the announcements etc. which you can access from the brown ribbon with tabs like Announcement, About course, Progress etc.

There is a last tab - Mentor. Click on that, and select your teacher as a Mentor, in case your teacher has opted for Mentorship.

To go to your courses hereon, you can go to **swayam.gov.in**, sign in with your registered email id and select **MY COURSES**.